



SHILOH HIGH SCHOOL
4210 SHILOH ROAD, SNELLVILLE, GEORGIA 30039
 PHONE: (770) 972-8471

DR. ERIC PARKER
Principal

RECORDS RELEASE REQUEST & FACSIMILE

J. ALVIN WILBANKS
CEO/SUPERINTENDENT

| | |
|----------|--|
| To: | From: Shiloh High School Counseling Office |
| Fax #: | Fax #: 770-736-2084 |
| Re: | Date: |
| # Pages: | |

This facsimile may contain confidential and privileged communication. If you get it by mistake, please do not read the contents and call 770-736-4344 to inform us. Thank You.

The below referenced student is enrolling at Shiloh High School in the Gwinnett County Public Schools System. Please provide the requested information as indicated to expedite this enrollment process.

Student Name: _____ Student ID #: _____

Parent/Legal Guardian: _____ Relationship: _____

Parent/Legal Guardian: _____ Relationship: _____

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|---|---|
| <u>School Requesting Information</u> Name: <u>Shiloh High School Counseling Office</u> Address: <u>4210 Shiloh Road</u> <u>Snellville, GA 30039</u> Phone: <u>770-736-4598-Registrar's Office</u> | <u>School Releasing Information</u> Name: _____ Address: _____ _____ Phone: _____ |
|---|---|

Records Requested:

- | | | |
|--|--|--|
| <input type="checkbox"/> Standard Educational Record | <input type="checkbox"/> Immunization Certificate | <input type="checkbox"/> V/H/D Certificate |
| <input type="checkbox"/> Psychological Report | <input type="checkbox"/> Special Education Eligibility and IEP | |
| <input type="checkbox"/> Gifted Eligibility | <input type="checkbox"/> ESOL and ESL Records | <input type="checkbox"/> Disciplinary Record |
| <input type="checkbox"/> Standardized Test Reports | <input type="checkbox"/> Attendance History | <input type="checkbox"/> Medical Reports |
| <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> other _____ | |

Is this student limited English proficient? Yes No If yes, most recent date of assessment _____

I hereby authorize the above referenced school to release all requested records to the requesting school without hesitation or delay.

Parent/Legal Guardian Signature: _____ Date: _____