

Guardianship Guidelines for Registrar's

Persons that may enroll a Student:

A parent, guardian, grandparent, or other person having control or charge of a child has the authority to enroll a child in school. **See O.C.G.A. § 20-2-690.1.**

Question to ask the enrolling adult if not the parent or legal guardian

Where is parent/guardian
___deceased *
___incarcerated *
___medical *
___deported *
___abandoned *
___serving in the military*
___ living and well in another city/state/country ***

*Unaccompanied Minor

(Guardianship not required; Complete GCPS Non-Parental Affidavit)

(local school has the right to ask for documentation to verify the reason for parent/guardian absence)

*** Guardianship required

(30 day provisional enrollment may be granted while obtaining paperwork)

If enrolling adult is a grandparent:

A Georgia Power of Attorney is acceptable under the following conditions:

- The serious illness or incarceration of a parent;
- The physical or mental condition of the parent or the child such that care and supervision of the child cannot be provided by the parent;
- The loss or inhabitability of the child's home as the result of a natural disaster
- Active military duty of one or more parents

What is an unaccompanied minor?

A child without the presence of a legal guardian because of the following:

- Death or serious illness of parent/legal guardian
- Incarceration of parent/legal guardian
- Abandonment by parent/legal guardian
- Abuse or neglect by parent/legal guardian
- Physical or mental condition of parent/legal guardian prevents them from providing adequate care and supervision of minor
- Loss or inhabitability of minor's home as the result of a natural disaster
- Parent/guardian is unable to provide care and supervision of the minor because he or she is serving in the military
- Parent/guardian cannot be located
- Other circumstances as approved by Gwinnett County Public Schools

If Student is an Unaccompanied Minor:

- Enrolling adult will complete and have notarized the GCPS Non-Parental Affidavit. (not residency affidavit)
- Enrolling adult will be marked in the GCPS student information system as the guardian
- Suggest the adult obtain guardianship through the courts (not required)
- Mark student "unaccompanied" in the GCPS student information system
- Notify the local school Social Worker

When is a Power of Attorney Acceptable?

- When executed by a parent/guardian who is serving in the military
- When parent(s)/guardian(s) sign a proper (Georgia) POA delegating care giving authority to grandparent/great grandparent as well as step grandparent/step great grandparents in accordance with the guidelines set forth in the Georgia Power of Attorney for the Care of a Minor Child

What if a father is not listed on a birth certificate?

- Does not have access rights to records
- Enroll provisionally until the father has legitimated the child

When is a student emancipated?

- When a minor is validly married
- When a person reaches the age of 18
- By court order as a result of petition filed with Juvenile Court by a 16 year old.

Does an emancipated minor need a guardian?

Once a minor becomes emancipated, the minor has all the rights and responsibilities of an adult, including the right to register for school